**Important Note**

Due to the logistics of arranging presenters and allocating resources, we regret that we cannot accept any registrations within 10 days of the course date. Numbers are strictly limited and due to the popularity of our education programs we advise you to register early.

We must receive 7 days notification of cancellation of your attendance at any course, a $50 cancellation fee will apply. Cancellations will not be accepted within 7 days of a scheduled course. If you cancel your attendance within 7 days of scheduled course, or you fail to attend your course, your registration fee will be forfeited.

---

**Venue Details**

**Venue for all Courses:**  
Ramada by Wyndham  
Windsor  
16 Bryden Street  
Windsor  Qld  4030

The Brisbane International (Windsor) is located 3km from the CBD, just up the road from the Royal Brisbane & Women’s Hospital. There is FREE undercover onsite parking available at the hotel. The two parking areas are located to left & right of the reception building. Street parking is also available. Windsor Railway Station (Ferny Grove Line) is located approximately 850m from the hotel, and can be accessed from Lutwyche Road. There are bus stops very close by (within 5 metres) making this a very convenient travel option for this venue.

Website: ramadabrisbanewindsor.com.au

**Cancellation Policy:** Due to the popularity of our programs, your registration will only be confirmed upon receipt of a completed application form and full payment, subject to availability. We must receive seven (7) days notification of cancellation of your attendance at any course. Your registration fee will be refunded to you less a $50 cancellation fee to cover administration & processing costs. Upon seven (7) days notification of cancellation of attendance, your registration may be transferred, with no additional cost, to a future HealthCare Training Service course within the next four (4) months, if registration numbers permit. Further, you may only transfer your registration in any program once.

**Note:** In the unlikely event that the course is cancelled, your registration fee will be returned in full. As many programs fill up quickly, participants are encouraged to register early to ensure their place.

---

**IV Cannulation Course**

Semesters 1 & 2

2019

...helping Health Care Professionals to help others!
### Course Content
- Review anatomy & physiology of veins/arteries
- Client preparation & education
- IV cannulation site selection
- Special precautions & safety considerations
- Cannula selection
- Safe use of local anaesthetic & infection control issues
- IV cannulation procedure
- Complications related to the procedure & site
- Competency assessment on a simulation ‘model’ arm
- Self Directed Learning Package (sent prior to the course)

### Feedback from previous courses:
- “This is an excellent course—really well run.”
- “I found everything very useful and helpful. The Facilitator was very helpful & approachable.”
- “Hands-on, lots of practice.”
- “All aspects were most useful, as I had little background in cannulation to begin with.”
- “I enjoyed all of it. The Facilitator is a very effective teacher.”
- “The fake arms were very effective as was the small group size. We were given plenty of time to gain confidence with cannulation.”

### IV Cannulation Course
This practical course will provide participants with valuable skills and knowledge to prepare them for undertaking IV Cannulation competence in their workplace. At the completion of the course, participants will have their cannulation competency individually assessed on a cannulation ‘model’ arm.

Come and learn in a supportive environment!

### Course Information

<table>
<thead>
<tr>
<th>Dates</th>
<th>January 23rd 2019</th>
<th>August 8th 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>February 25th 2019</td>
<td>September 20th 2019</td>
</tr>
<tr>
<td></td>
<td>April 30th 2019</td>
<td>October 30th 2019</td>
</tr>
<tr>
<td></td>
<td>June 4th 2019</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time</th>
<th>All dates have a morning &amp; afternoon session</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>AM 8.00am–12.00pm and PM 1:00pm–5.00pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cost</th>
<th>$369 (GST Inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catering</td>
<td>Refreshments provided</td>
</tr>
</tbody>
</table>

### Professional Development Data

6 CPD hours

This course and Self-directed Learning Package is endorsed by the Australian College of Nursing (ACN) according to the Continuing Professional Development Endorsed Course Standards. It has been allocated 6 Continuing Professional Development (CPD) hours according to the Nursing and Midwifery Board of Australia – Continuing Professional Development Standard.

As such, this course provides you with 6 CPD hours as part of your planned learning activities to maintain, improve and broaden your knowledge, expertise and competence (Nursing and Midwifery Board of Australia, March 2010).

### Registration Details

- **Name:** Please clearly PRINT your name as you would like it to appear on your certificate
- **Postal Address:**
- **Suburb/Town:**
- **State:**
- **Post Code:**
- **Phone:**
- **Special dietary requirements:**
- **Other requests:**

- **Cancellation Policy:** I have read and understood the cancellation policy (see over) This box must be ticked before we can process your registration

- **Method of Payment:**
  - Please invoice my workplace
  - Direct Bank Transfer
  - Money Order / Cheque
  - Visa
  - Mastercard

- **Workplace Name:**
- **Credit Card Number:**
- **Expiry Date:**
- **Name as it appears on the card:**
- **Cardholder’s Signature:**

This course and Self-directed Learning Package is endorsed by the Australian College of Nursing (ACN) according to the Continuing Professional Development Endorsed Course Standards. It has been allocated 6 Continuing Professional Development (CPD) hours according to the Nursing and Midwifery Board of Australia – Continuing Professional Development Standard.

As such, this course provides you with 6 CPD hours as part of your planned learning activities to maintain, improve and broaden your knowledge, expertise and competence (Nursing and Midwifery Board of Australia, March 2010).

### 6 CPD Hours

- **Post to:** HealthCare Training Service
  - PO Box 426
  - Albany Creek Qld 4035

- **Fax to:** 07 3325 0388

- **General Enquiries:** 07 3325 0188
  - Call HCTS on 07 3325 0188

- **Email:** mail@hcts.com.au
- **Website:** www.hcts.com.au

---

**Feedback from previous courses:**

- “This is an excellent course—really well run.”
- “I found everything very useful and helpful. The Facilitator was very helpful & approachable.”
- “Hands-on, lots of practice.”
- “All aspects were most useful, as I had little background in cannulation to begin with.”
- “I enjoyed all of it. The Facilitator is a very effective teacher.”
- “The fake arms were very effective as was the small group size. We were given plenty of time to gain confidence with cannulation.”